



**Resources Department
Town Hall, Upper Street, London, N1 2UD**

AGENDA FOR THE LICENSING COMMITTEE

A meeting of the Licensing Committee will be held in Committee Room 4 on **31 May 2022 at 6.20 pm.**

Enquiries to : Jackie Tunstall
Tel : 020 7527 3068
E-mail : democracy@islington.gov.uk
Despatched : 20 May 2022

Membership

Substitute Members

Membership to be confirmed at the Annual Council meeting on the 26 May 2022.

Quorum: is 4 Councillors



A. Formal Matters **Page**

1. Apologies for Absence
2. Declarations of Interest

If you have a **Disclosable Pecuniary Interest*** in an item of business:

- if it is not yet on the council's register, you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may **choose** to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases, you **must** leave the room without participating in discussion of the item.

If you have a **personal** interest in an item of business **and** you intend to speak or vote on the item you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent but you **may** participate in the discussion and vote on the item.

***(a) Employment, etc** - Any employment, office, trade, profession or vocation carried on for profit or gain.

(b) Sponsorship - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.

(c) Contracts - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.

(d) Land - Any beneficial interest in land which is within the council's area.

(e) Licences- Any licence to occupy land in the council's area for a month or longer.

(f) Corporate tenancies - Any tenancy between the council and a body in which you or your partner have a beneficial interest.

(g) Securities - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

This applies to **all** members present at the meeting.

3. Minutes of previous meeting 1 - 2

B. Items for Decision **Page**

1. Appointment of the Licensing Sub-Committees for the Municipal Year 2022/23 and Delegation of Licensing Functions 3 - 12

C. Urgent non-exempt items

Any non-exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

D. Exclusion of press and public

To consider whether, in view of the nature of the remaining items on the agenda, any of them are likely to involve the disclosure of exempt or confidential information within the terms of Schedule 12A of the Local Government Act 1972 and, if so, whether to exclude the press and public during discussion thereof.

E. Urgent Exempt Items (if any)

Any exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

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Agenda Item 3

London Borough of Islington

Licensing Committee - 25 May 2021

Minutes of the meeting of the Licensing Committee held at Council Chamber on 25 May 2021 at 6.25 pm.

Present: **Councillors:** Phil Graham (Chair), Nick Wayne (Vice-Chair), Ben Mackmurdie and Flora Williamson

Councillor Phil Graham in the Chair

25 **APOLOGIES FOR ABSENCE (Item 1)**

The Committee noted that, in accordance with Covid safety measures, this was a quorum only meeting and all other members of the Committee were not required to attend.

26 **DECLARATIONS OF INTEREST (Item 2)**

None.

27 **MINUTES OF PREVIOUS MEETING (Item 3)**
RESOLVED

That the minutes of the meeting held on the 1 October 2020 be confirmed as a correct record and the Chair be authorised to sign them.

28 **APPOINTMENT OF THE LICENSING SUB-COMMITTEES FOR MUNICIPAL YEAR 2021/2022 AND DELEGATION OF LICENSING FUNCTIONS. (Item 1)**
RESOLVED

- a) That four Licensing Sub-Committees be established for the year 2021/2022 with the terms of reference as set out in Appendix 1 of the report and that all functions falling within their terms of reference be delegated to them;
- b) That the following members, Chairs and Vice-Chairs be appointed for the municipal year 2021/2022 or until successors are appointed:

Licensing Sub A

Members	Substitutes
Councillor Nick Wayne (Chair) Councillor Anjna Khurana (Vice-Chair) Councillor Dave Poyser	All other members of the Licensing Committee

Licensing Sub B

Members	Substitutes
Councillor Phil Graham (Chair) Councillor Valerie Bossman-Quarshie (Vice-Chair) Councillor Marian Spall	All other members of the Licensing Committee

Licensing Sub C

Members	Substitutes
Councillor Alice Clarke-Perry (Chair) Councillor Angelo Weekes (Vice-Chair) Councillor Ben Mackmurdie	All other members of the Licensing Committee

Licensing Sub D

Members	Substitutes
Councillor Angela Picknell (Chair) Councillor Matt Nathan (Vice-Chair) Councillor Gary Poole	All other members of the Licensing Committee

- c) That it be noted that the following are members of the Licensing Committee and are substitutes for all of the Licensing Sub-Committees;

Councillor Paul Convery
Councillor Flora Williamson

- d) That the Terms of Reference for the Licensing Committee, as set out in Appendix 2, be noted.

The meeting ended at 6.32 pm

CHAIR

Report of: Director of Law and Governance and Monitoring Officer

Meeting of:	Date:	Ward(s):
Licensing Committee	31 May 2022	All

SUBJECT: Appointment of the Licensing Sub-Committees for Municipal Year 2022/2023 and Delegation of Licensing Functions.

1. Synopsis

This report proposes the appointment of the Licensing Sub-Committees, the approval of their terms of reference and the delegation of licensing functions to the Licensing Sub-Committees and to officers.

2. Recommendations

- a) That four Licensing Sub-Committees be established for the municipal year 2022/2023 with the terms of reference set out in Appendix 1 of the report and that all functions falling within the terms of reference be delegated to them;
- b) That the following members, Chairs and Vice-Chairs, be appointed for the municipal year 2022/2023 or until successors are appointed.

Licensing Sub-Committee A:

Members:	Substitute:
Councillor - To be confirmed Councillor Councillor	All other members of the Licensing Committee.

Licensing Sub-Committee B:

Members:	Substitute:
Councillor To be confirmed Councillor Councillor	All other members of the Licensing Committee.

Licensing Sub-Committee C:

Members:	Substitute:
Councillor To be confirmed Councillor Councillor	All other members of the Licensing Committee.

Licensing Sub-Committee D:

Members:	Substitute:
Councillor To be confirmed Councillor Councillor	All other members of the Licensing Committee.

- c) That, it be noted that, the following are members of the Licensing Committee and are substitutes for all of the Licensing Sub-Committees:-
- d) That the Terms of Reference for the Licensing Committee as set out in Appendix 2 be noted.

3. Background

- 3.1 Licensing Sub-Committees are established under the Licensing Act 2003. They may exercise licensing functions (as defined by the Licensing Act 2003 and licensing functions under the Gambling Act 2005) other than functions specifically reserved to the Council, which are delegated to them by the Licensing Committee
- 3.2 The Licensing Committee may also delegate its functions to officers of the Council, subject to restrictions set out in the Act where relevant representations or police objections are received.
- 3.3 Functions under schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 as amended are the responsibility of the Council. Under section 101 of the Local Government Act 1972, the Council may arrange for the discharge of these responsibilities by a committee or sub-committee of the Council.

- 3.4 The Licensing Committee is asked to appoint a number of Sub-Committees to determine applications in respect of the Licensing Act 2003, schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 as amended and the Gambling Act 2005. The Licensing Committee is asked to approve the detailed terms of reference for the Sub-Committees contained in Appendix 1.
- 3.5 The Committee is asked to note the terms of reference for the Licensing Committee set out at Appendix 2.
- 3.6 A list of dates for each of the Sub-Committees is attached at Appendix 3 for information.

4. Implications

Financial implications:

None.

Legal Implications:

The Licensing Act 2003 requires that each licensing authority establish a licensing committee of between ten and fifteen members. A licensing committee may form one or more sub-committees, each comprising three members of the committee.

The licensing committee may sub-delegate its functions to one or more sub-committees, or to an officer of the licensing authority.

A licensing sub-committee when dealing with an application for a sex establishment licence will not be acting as a sub-committee under the Licensing Act 2003 but would instead be exercising their functions under schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982.

4.3 Environmental Implications

There are no environmental impacts arising from this report.

4.4 Equalities Impact Assessment:

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

An equalities impact assessment has not been carried out as the contents of the report relate to a purely administrative function and will not impact on residents.

5. Conclusion and reasons for recommendations

Approval of the recommendations is needed to ensure the Sub-Committees are properly constituted.

Appendices

- Appendix 1 – Terms of Reference of the Sub-Committees
- Appendix 2 – Terms of Reference of the Licensing Committee
- Appendix 3 – Licensing Sub-Committee meeting dates 2022/2023.

Background papers:

None.

Final report clearance:

A handwritten signature in black ink, appearing to read "P Felber". The signature is written in a cursive style and is positioned on a light-colored rectangular background.

Signed by Director of Law and Governance and Monitoring Officer

Report Author: Jackie Tunstall
Tel: 020 7527 3068
Email: Jackie.tunstall@islington.gov.uk

Legal Implications Author: Marina Lipscomb, Chief Litigation Lawyer
Tel:
Email: Marina.lipscomb@islington.gov.uk

LICENSING SUB COMMITTEES

Composition

The sub-committees shall comprise three members.

Quorum

The quorum of the sub-committee shall be three members.

Terms of Reference

Licensing Act 2003

1. To determine applications for personal licences where the police have served an objection notice or the applicant has an unspent conviction.
2. To determine applications for premises licences, club premises certificates and provisional statements where a relevant representation is made.
3. To determine applications to vary premises licences and club premises certificates where a relevant representation is made.
4. To determine applications to vary a designated premises supervisor where a police objection is received.
5. To determine applications for transfer of a premises licences where a police objection is received.
6. To determine applications to review premises licences and club premises certificates.
7. To determine applications for interim authorities where a police objection is received.
8. To determine an objection to a temporary event notice.
9. Decision to object when the Council is a consultee and not the relevant authority considering the application.
10. Determination of applications to vary premises licences at community premises to include an alternative licence condition if there is a police objection.

Gambling Act 2005

10. To determine applications for premises licences and provisional statements where representations have been made and not withdrawn.
11. To determine applications for variation of premises licences where representations have been made and not withdrawn.
12. To determine applications for transfer of premises licences where representations from the Gambling Commission or responsibility authority are received.
13. To review a premises licence.
14. Application for club gaming/club machine permits where objections have been made and not withdrawn.
15. Cancellation of club gaming/club machine permits.
16. Decision to give a counter notice to a temporary use notice.

Schedule 3 Local Government (Miscellaneous Provisions) Act 1982 as amended

17. To determine applications for first grant of a sex establishment licence.
18. To determine renewal applications for a sex establishment licence if objections are received and not withdrawn.
19. To determine transfer applications for a sex establishment licence if objections are received and not withdrawn.

General

20. To determine any application or variation which is capable of being determined by officers but which the Director of Environment and Regeneration considers appropriate for the Sub-Committee to consider.

Delegation to Officers

21. All functions under the Licensing Act 2003, the Gambling Act 2005 and schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 as amended not within the terms of reference of the Licensing Sub-Committees or reserved to the Council at Part 3 Section 7 of the Constitution, other than the fixing of fees under the Gambling Act 2005, are delegated to officers as detailed in Part 3 and Appendix 2 of the Constitution.

LICENSING COMMITTEE

Composition

The Licensing Committee shall comprise at least ten, but no more than fifteen members of the Council.

Quorum

The quorum of the committee shall be four members.

Terms of Reference

1. To discharge all of the licensing functions of the Council as the licensing authority under the Licensing Act 2003 and the Gambling Act 2005, except the determination of the Council's Statement of Licensing Policy and the publication of that Statement under either Act, the making of a resolution not to issue a casino premises licence under section 166 of the Gambling Act 2005 and the fixing of fees under the Gambling Act 2005.
2. To discharge the functions of the Council under schedule 3 Local Government Miscellaneous Provisions) Act 1982, as amended.
3. To establish and appoint to sub-committees to :
 - a. determine matters under the Licensing Act 2003 regarding personal licences, premises licences, club premises certificates, provisional statements, variation of the designated premises supervisor, interim authorities, police objections to temporary event notices and any applications requiring a hearing under the Act; and
 - b. determine matters under the Gambling Act 2005 regarding premises licences, provisional statements, variations of premises licences, transfers of premises licences, reviews of premises licences and any applications requiring a hearing under the Act.
4. To arrange for the discharge of the functions governed by the Licensing Act 2003 and the Gambling Act 2005 by its sub-committees or by officers in accordance with section 10 of the Licensing Act and section 232 of the Gambling Act.
5. To arrange for the discharge of any other of the Committee's functions by its sub-committees.

6. To receive and consider annual reports, where appropriate, on any matter directly related to the licensing functions in the borough.
7. To exercise the functions of the Licensing Sub-Committees during the period between the election and the Annual Meeting of the Council, if necessary.
8. To determine the amount of any fees and charges to be made for any approval, consent, licence, permit or registration within the terms of reference of the Committee.

Licensing Committee Dates 2022/23

Tuesday 31 May 2022 – 6.20pm
Thursday 23 June 2022 – 6.30pm
Thursday 17 November 2022 – 6.30pm
Thursday 16 March 2023 – 6.30pm

Licensing Sub-Committee Dates 2022/23 – 6.30 pm

Licensing Sub-Committee A

Tuesday 31 May 2022
Thursday 4 August 2022
Thursday 13 October 2022
Thursday 15 December 2022
Thursday 23 February 2023
Thursday 4 May 2023

Licensing Sub-Committee B

Wednesday 18 May 2022
Thursday 16 June 2022
Tuesday 23 August 2022
Thursday 3 November 2022
Thursday 5 January 2023
Thursday 9 March 2023

Licensing Sub-Committee C

Tuesday 5 July 2022
Tuesday 6 September 2022
Tuesday 22 November 2022
Thursday 19 January 2023
Thursday 30 March 2023

Licensing Sub-Committee D

Thursday 21 July 2022
Thursday 29 September 2022
Thursday 1 December 2022
Thursday 2 February 2023
Thursday 20 April 2023

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